

## Elmer Holzinger Funds for Resident Scholarship in Medical Education

**Recipient Eligibility:** A categorical (includes med-peds, all IM tracks) internal medicine resident conducting a rigorous and vetted educational project with a primary mentor who is not a member of the DGIM.

**Grant Application Process:** Prior to grant award, project details will be reviewed and discussed by DGIM and residency leadership to assess impact and likelihood of dissemination and publication. Grant proposal format will follow the protocol of the DGIM Awards Committee ([DGIM Funding | Department of Medicine \(pitt.edu\)](#)). Applicants should submit grant proposals at least 2 months prior to the expected project implementation.

Ineligible recipients: TY/prelim/neurology interns, research pathway, CST track residents

Fund amount: up to \$3500 per applicant

Fund timeline: Grant terms will be 24 months with some extensions made on a case by case basis. All funds must be allocated prior to March 31st of the applicant's final year of residency (i.e. PGY3 for categorical, PGY4 for Med-peds).

Grant recipient requirements:

- Fund recipients must submit interim project progress reports every 6 months for the life of the grant
- Primary mentor must be a faculty member in the School of Medicine
- Recipients must follow all institutional requirements for IRB/QI approval
- Receipts for all fund usage must be submitted and must adhere to UPMC policy

Fund use:

- Statistical, data management, and/or qualitative research support with the CRHC Data Center
- Standardized patients
- Food for participants
- Classroom supplies (copies, flipcharts, handouts, printed materials, etc.)

Funds may not be used for:

- Monetary/gift card incentive for participants
- Travel expenses for presentation/dissemination
- Equipment for the PI/resident's ongoing personal use (e.g. laptop)

Grant proposal format is per DGIM awards committee, proposals should all have the following components:

1. **Cover**

Please complete Appendix B and attach it to the front of the proposal.

## **2. Abstract**

The abstract page should include the following information: name of the applicant, title of the project, and an abstract of 150 words or less. Be sure to write the abstract in lay terms.

## **3. Narrative**

The narrative may not exceed five single-spaced pages (12 point font) and should include aims, background and significance, and approach for the project, as well as a timeline for completion

## **4. References**

**Please submit questions and proposals to Anna Donovan at [donovanak2@upmc.edu](mailto:donovanak2@upmc.edu). Proposals will be peer reviewed by a small committee of medical education leaders in the resident program.**